



Pakistan Soap Manufacturers Association

(Affiliated with Federation of Pakistan Chambers of Commerce & Industry)

June 26, 2024

Ref. # PSMA/148/06-699/2024

THE DIRECTOR GENERAL

Regulator of Trade Organizations
Directorate General of the Trade Organizations
Ministry of Commerce
Government of Pakistan
2nd Floor, State Life Building # 7, Jinnah Avenue, Blue Area,
Islamabad

NOTICE OF ANNUAL ELECTION 2024-2025

To: **ALL MEMBERS OF THE PAKISTAN SOAP MANUFACTURERS ASSOCIATION**

Dear Sir,

Members are hereby notified that the Annual Election (for 12 seats) members of the Managing Committee of Pakistan Soap Manufacturers Association will be held on **FRIDAY, SEPTEMBER 20, 2024** between 4:00 to 7:00 P.M. at PSMA Head Office, Karachi. The Annual Election will be held in accordance with provisions of Election Rules & Procedure from rule 14 to 19 of the Trade Organizations Rules 2013. The election programme annexed herewith as approved by the members of Managing Committee in its meeting held on Tuesday, June 25, 2024.

VOTING RIGHT

Those members who have **completed TWO years** of their valid membership of PSMA as on the date of announcement of election schedule and renewed their membership by Sunday, March 31, 2024 will be entitled to cast vote.

01) CIRCULATION OF ELECTION NOTICE

As per Trade Organization Rules 14(b)2013 the circulation of Election Notice & preliminary list of voters sent on Wednesday, June 26, 2024.

Rule 15.(3)2013

"The proprietor, partner or director of the member firm or company, concern or a person not below the rank of **GENERAL MANAGER**, authorized by the Board of Directors of Public Limited Company or Multinational Company, shall be entitled to cast his/her vote at the time of election, only if his or her name has already been registered with the Secretary General and his name appears on the list of voters."

The signature obtained at the time of casting vote, must tally with the specimen signature card already deposited with the PSMA.

PROPOSERS, SECONDEES & CANDIDATES

The prescribed nomination forms filled in neatly and duly proposed, seconded & signed in the appropriate column would be filled by any person who is eligible to vote.

[Continued on Page No. 2]





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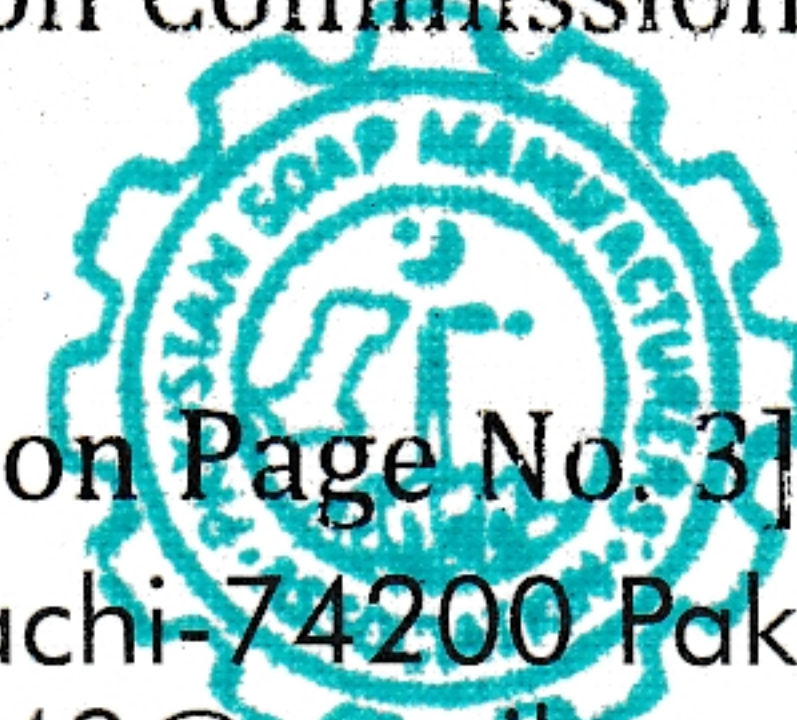
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- 02) The member concerned of the Association desiring to change his / her representative, shall intimate in writing regarding the changes, to the secretary general along with necessary proof by Monday, July 1, 2024.
 - 03) The Secretary General shall display the list of all members eligible to vote along with NTN, Sales Tax if applicable and CNIC numbers on Thursday, July 4, 2024.
 - 04) The members who have any objection to the entries / changes in the list of voters shall send their objections in writing to the secretary general Wednesday, July 10, 2024.
 - 05) The Secretary General will intimate action on the objections send by the members Saturday, July 13, 2024.
- NOTE:** Ashura Muharrum Holidays likely on Tuesday & Wednesday 16 & 17 July 2024.
- 06) Any member aggrieved by the decision of the Secretary General, taken in the relevant clause, may make a representation to the Election Commission Friday, July 19, 2024.
 - 07) The Commission will decide the representation(s) Wednesday July 24, 2024.
 - 08) Any person, aggrieved by the decision of the Commission or where the commission fails to decide the representation within the stipulated time mentioned in the preceding clause may appeal to the Director General, and decision of the Director General in this regard shall be final Wednesday, July 31, 2024.
 - 09) Director General Trade Organization at Islamabad will decide the appeal Saturday, August 10, 2024.

NOTE: Independence Day Holiday Wednesday, August 14, 2024.

- 10) The Final list of voters shall be displayed at official notice board and website of the Association and shall also be submitted to the Director General Trade Organization Thursday, August 15, 2024.
- 11) Any person who is eligible to contest the election for the vacant posts of the Member Executive Committee shall send his nomination papers duly proposed and seconded by a duly registered voter and signed by candidate, to the Secretary General of the prescribed form in accordance with the article of Association or rules of the Association. Thursday, August 22, 2024.
- 12) The Secretary General shall provide a copy of Final List of Voters to each contesting candidates. Monday, August 26, 2024.
- 13) Circulation of the list of nominees, by the Secretary General, whose papers have been declared valid Monday, August 26, 2024.
- 14) The objection, if any to the nomination of candidates can be filed to the Election Commission Thursday, August 29, 2024.

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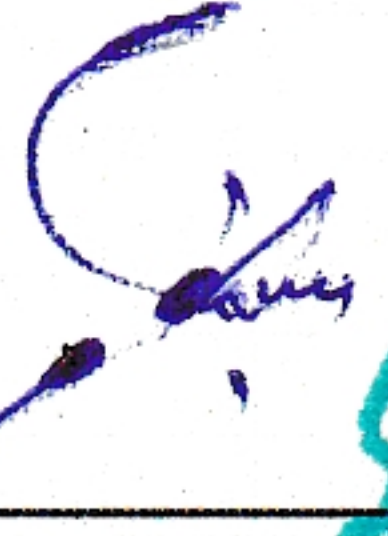
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- 15) The Election Commission will decide the objection filed Monday, September 2, 2024.
- 16) Any candidate, aggrieved by the decision of Election Commission, taken under relevant clause, where the commission fails to decide within the time stipulated in the clause may file an appeal to the Director General Tuesday, September 3, 2024.
- 17) The Director General Trade Organization, Islamabad shall decide the appeal, preferred, if any, under the relevant clause Tuesday, September 10, 2024.
- 18) The Secretary General will receive the withdrawal Forms from the nominees duly Completed by the nominees who want to withdraw from the Election Saturday, September 14, 2024.

NOTE: Eid Milad-un-Nabi Holiday Monday, September 16, 2024

- 19) The Commission will issue final list of candidates Tuesday, September 17, 2024.
- 20) Last date for withdrawal of Nomination is Wednesday, September 18, 2024.
- 21) Issuance of Agenda Notice for Annual General Meeting Thursday September 5, 2024.
- 22) The issuance, receipt and withdrawal of Nomination Papers for Office Bearers Election will be carried out by the Election Commission on Thursday, September 19, 2024.
- 23) Election of the Managing Committee Members Friday, September 20, 2024.
- 24) Election of Office Bearers Friday, September 20, 2024.
- 25) Managing Committee Meeting Friday, September 20, 2024.
- 26) Meeting of the General Body Members Friday, September 20, 2024.
- 27) Annual Dinner Friday, September 20, 2024.


SYED AIJAZ AHMED
Secretary General



Encl: "Member List 2024-2025."



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Sub: **MEMBERS OF ELECTION COMMISSION FOR THE YEAR 2024-2025**

Dear Sir,

Kindly refer to the subject cited above; the names of members of Election Commission for the year 2024-2025 have been approved by the members of Executive Committee in the meeting held on June 25, 2024, at Gamalux Oleochemicals Limited, Clifton Centre, 603-604, 6th Floor, Khayaban-e-Jami, Block-5, Clifton, Karachi.

1. M. Aftab Ashraf	M/s. Basra Soap Factory	Karachi	Chief, EC, PSMA
2. Iftikhar Ahmed	M/s. Sehar Soap & Chemicals	Karachi	Member EC
3. Talha A. Ghani	M/s. Shalimar Soap Factory	Karachi	Member EC

Thanks & best regards

For Pakistan Soap Manufacturers Association


SYED ALIJAZ AHMED

Secretary General



Encl: As Above

Copy to: The Secretary General FPCCI



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Sub: **MANAGING COMMITTEE MEMBERS SHALL RETIRE 2023-2024**

Dear Sir,

Following members of the Managing Committee shall retire this year.

FOLLOWING MEMBERS OF MANAGING COMMITTEE WILL RETIRE:

- | | | | |
|-----|--------------------------|---|------------|
| 1. | S. Anwer Suhail Razvi | Colgate-Palmolive (Pakistan) Limited | Karachi |
| 2. | Muhammad Ilyas | Khurshid Soap & Chemical Industries (Pvt.) Ltd. | Hattar |
| 3. | Sh. Iftikhar Anwer Sethi | Sethi Soap Industries | Islamabad |
| 4. | Shahzad Mushtaq Paracha | Paracha Soap & Chemical Industries (Pvt.) Ltd. | Faisalabad |
| 5. | Muhammad Ali Zia | Mukhtar Soap & Oleo Chemicals | Karachi |
| 6. | Zafar Mahmood | Nimir Industrial Chemicals Limited | Lahore |
| 7. | Tanvir Ahmad Sufi | Sufi Soap & Chemical Industries (Pvt.) Ltd., | Lahore |
| 8. | Ch. Muhammad Aneeq | Yaqub Soap Factory (Pvt.) Limited | Multan |
| 9. | Syed Shiblee Abdullah | ZIL Limited | Karachi |
| 10. | Usman Ahmed | Niaz Soap Factory | Karachi |
| 11. | Sh. A. Abdullah Zaki | Zaki Industrial Corporation | Karachi |
| 12. | Sheikh Waseem Ahmed | Home & Personal Care International | Multan |

Thanks and best regards

For Pakistan Soap Manufacturers Association

SYED AIJAZ AHMED

Secretary General

Encl: As Above

Copy to: The Secretary General FPCCI