



Pakistan Soap Manufacturers Association

(Affiliated with Federation of Pakistan Chambers of Commerce & Industry)

June 26, 2023

Mr. RIAZ AHMED

Ref. # PSMA/148/06-672/2023

Director General (Regulator of Trade Organizations)

Directorate General of the Trade Organizations

Ministry of Commerce

Government of Pakistan

2nd Floor, State Life Building # 7, Jinnah Avenue, Blue Area,
Islamabad

NOTICE OF ANNUAL ELECTION 2023-2024

To: ALL MEMBERS OF THE PAKISTAN SOAP MANUFACTURERS ASSOCIATION

Dear Sir,

Members are hereby notified that the Annual Election (for 6 seats) members of the Managing Committee of Pakistan Soap Manufacturers Association will be held on **FRIDAY, SEPTEMBER 22, 2023** between 4:00 to 7:00 P.M. at PSMA Head Office, Karachi, The Annual Election will be held in accordance with provisions of Election Rules & Procedure from rule 14 to 19 of the Trade Organizations Rules 2013. The election programme annexed herewith as approved by the members of Managing Committee in its meeting held on Tuesday, June 20, 2023.

VOTING RIGHT

Those members who have **completed TWO years** of their valid membership of PSMA as on the date of announcement of election schedule and renewed their membership by Thursday March 31, 2023 will be entitled to cast vote.

01) CIRCULATION OF ELECTION NOTICE

As per Trade Organization Rules 14(b)2013 the circulation of Election Notice & preliminary list of voters sent on Monday, June 26, 2023.

Rule 15.(3)2013

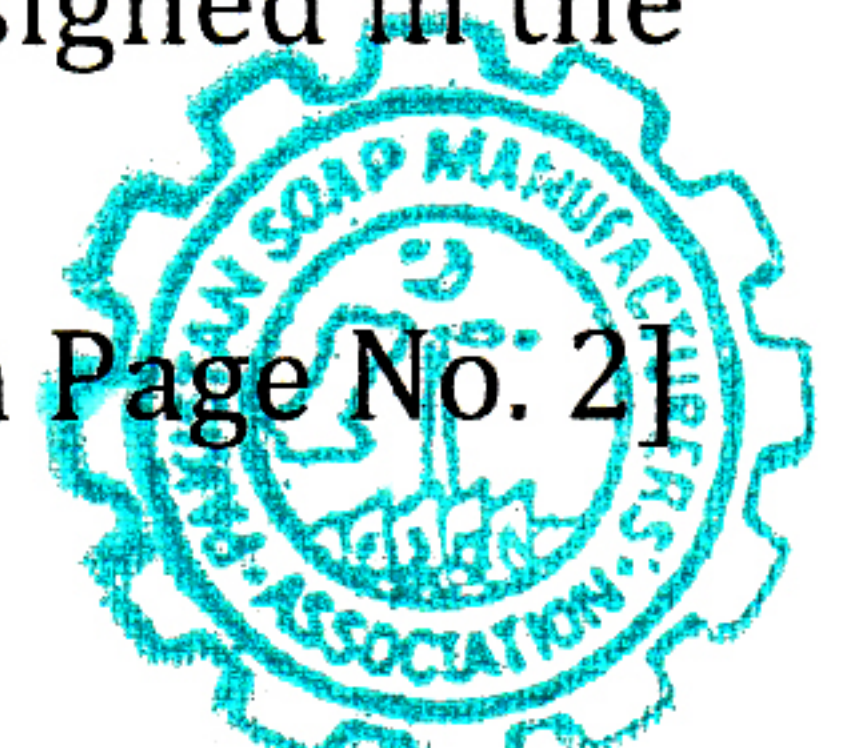
"The proprietor, partner or director of the member firm or company, concern or a person not below the rank of **GENERAL MANAGER**, authorized by the Board of Directors of Public Limited Company or Multinational Company, shall be entitled to cast his/her vote at the time of election, only if his or her name has already been registered with the Secretary General and his name appears on the list of voters."

The signature obtained at the time of casting vote, must tally with the specimen signature card already deposited with the PSMA.

PROPOSERS, SECONDEES & CANDIDATES

The prescribed nomination forms filled in neatly and duly proposed, seconded & signed in the appropriate column would be filled by any person who is eligible to vote.

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NOTE: Eid-ul-Azha Holidays likely from Thursday to Saturday 29th June 2023 to 1st July 2023.

- 02) The member concerned of the Association desiring to change his/her representative, shall intimate in writing regarding the changes, to the secretary general along with necessary proof by Wednesday, July 5, 2023.
- 03) The Secretary General shall display the list of all members eligible to vote along with NTN, Sales Tax if applicable and CNIC numbers on Friday July 7, 2023.
- 04) The members who have any objection to the entries / changes in the list of voters shall send their objections in writing to the secretary general Thursday July 13, 2023.
- 05) The Secretary General will intimate action on the objections send by the members Monday July 17, 2023.
- 06) Any member aggrieved by the decision of the Secretary General, taken in the relevant clause, may make a representation to the Election Commission Thursday July 20, 2023.
- 07) The Commission will decide the representation(s) Tuesday July 25, 2023.

NOTE: Ashura Muharrum Holidays likely on Friday & Saturday 28th & 29th July 2023.

- 08) Any person, aggrieved by the decision of the Commission or where the commission fails to decide the representation within the stipulated time mentioned in the preceding clause may appeal to the Director General, and decision of the Director General in this regard shall be final Thursday, August 3, 2023.

NOTE: Independence Day Holiday Monday, August 14, 2023.

- 09) Director General Trade Organization at Islamabad will decide the appeal Tuesday August 15, 2023.
- 10) The Final list of voters shall be displayed at official notice board and website of the Association and shall also be submitted to the Director General Trade Organization Thursday, August 17, 2023.
- 11) Any person who is eligible to contest the election for the vacant posts of the Member Executive Committee shall send his nomination papers duly proposed and seconded by a duly registered voter and signed by candidate, to the Secretary General of the prescribed form in accordance with the article of Association or rules of the Association. Friday August 25, 2023.
- 12) The Secretary General shall provide a copy of Final List of Voters to each contesting candidates. Tuesday August 29, 2023.
- 13) Circulation of the list of nominees, by the Secretary General, whose papers have been declared valid Tuesday August 29, 2023.

[Continued on Page No. 3]



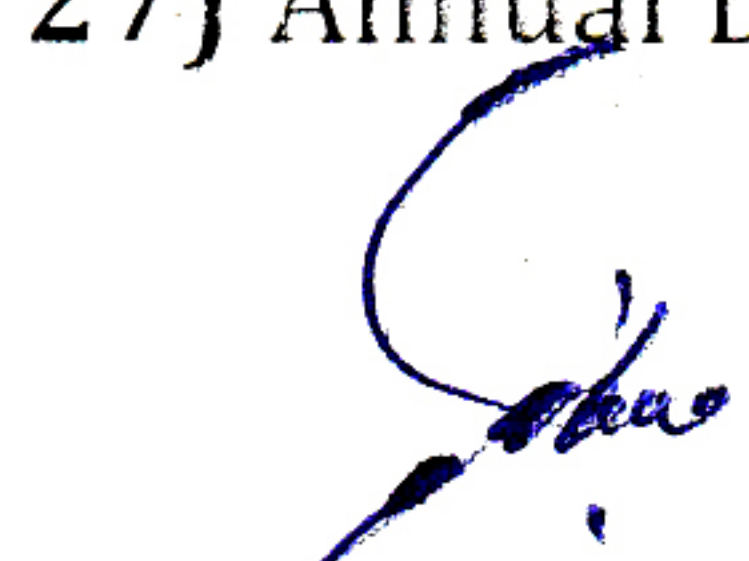


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- 14) The objection, if any to the nomination of candidates can be filed to the Election Commission Saturday, September 2, 2023.
- 15) The Election Commission will decide the objection filed Tuesday, September 5, 2023.
- 16) Any candidate, aggrieved by the decision of Election Commission, taken under relevant clause, where the commission fails to decide with in the time stipulated in the clause may file an appeal to the Director General Wednesday, September 6, 2023.
- 17) The Director General Trade Organization, Islamabad shall decide the appeal, preferred, if any, under the relevant clause Wednesday, September 13, 2023.
- 18) The Secretary General will receive the withdrawal Forms from the nominees duly Completed by the nominees who want to withdraw from the Election Saturday, September 16, 2023.
- 19) The Commission will issue final list of candidates Monday, September 18, 2023.
- 20) Last date for withdrawal of Nomination is Tuesday September 19, 2023.
- 21) Issuance of Agenda Notice for Annual General Meeting Tuesday September 12, 2023.
- 22) The issuance, receipt and withdrawal of Nomination Papers for Office Bearers Election will be carried out by the Election Commission on Wednesday, September 20, 2023.
- 23) Election of the Managing Committee Members Friday, September 22, 2023.
- 24) Election of Office Bearers Friday, September 22, 2023.
- 25) Managing Committee Meeting Friday, September 22, 2023.
- 26) Meeting of the General Body Members Friday, September 22, 2023.
- 27) Annual Dinner Friday, September 22, 2023.


SYED AIJAZ AHMED
Secretary General



Encl: "Member List 2023-2024."



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Sub: **MEMBERS OF ELECTION COMMISSION FOR THE YEAR 2023-2024**

Dear Sir,

Kindly refer to the subject cited above; the names of members of Election Commission for the year 2023-2024 have been approved by the members of Executive Committee in the meeting held on June 20, 2023, at Zaki Industrial Corporation, 196/C, Block-2, PECHS, Shahr-e-Faisal, Karachi.

1. M. Aftab Ashraf	M/s. Basra Soap Factory	Karachi	Chief, EC, PSMA
2. Talha A. Ghani	M/s. Shalimar Soap Factory	Karachi	Member EC
3. Jahangir Tariq	M/s. T. J. Associates	Lahore	Member EC

Thanks and best regards

For Pakistan Soap Manufacturers Association

SYED AIJAZ AHMED
Secretary General



Encl: As Above

Copy to: The Secretary General FPCCI



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Sub: **MANAGING COMMITTEE MEMBERS SHALL RETIRE & CONTINUE 2023-2024**

Dear Sir,

Following members of the managing committee shall retire & continue for the year 2022-2023.

FOLLOWING MEMBERS OF MANAGING COMMITTEE WILL RETIRE:

1. S. A. S. Razvi	Colgate-Palmolive (Pakistan) Limited	Karachi
2. Muhammad Ilyas	Khurshid Soap & Chemical Industries (Pvt.) Ltd.	Hattar
3. Sh. Iftikhar Anwer Sethi	Sethi Soap Industries	Islamabad
4. Shahzad Mushtaq Paracha	Paracha Soap & Chemical Industries (Pvt.) Ltd.	Faisalabad
5. Muhammad Ali Zia	Mukhtar Soap & Oleo Chemicals	Karachi
6. Zafar Mahmood	Nimir Industrial Chemicals Limited	Lahore

FOLLOWING MEMBERS OF MANAGING COMMITTEE WILL CONTINUE:

1. Tanvir Ahmad Sufi	Sufi Soap & Chemical Industries (Pvt.) Ltd.,	Lahore
2. Ch. Muhammad Aneeq	Yaqub Soap Factory (Pvt.) Limited	Multan
3. Syed Shiblee Abdullah	ZIL Limited	Karachi
4. Usman Ahmed	Niaz Soap Factory	Karachi
5. Sh. A. Abdullah Zaki	Zaki Industrial Corporation	Karachi
6. Sheikh Waseem Ahmed	Home & Personal Care International	Multan

Thanks and best regards

For Pakistan Soap Manufacturers Association

SYED AIJAZ AHMED

Secretary General

Encl: As Above

Copy to: The Secretary General FPCCI