Pakistan Soap Manufacturers Association

(Affiliated with Federation of Pakistan Chambers of Commerce & Industry)

REVISED

Ref. # PSMA/148/07-462-A/2018 July 14, 2018

THE DIRECTOR GENERAL
Directorate General of Trade Organizations
Ministry of Commerce
Government of Pakistan
2nd Floor, State Life Building # 7
Jinnah Avenue, Blue Area,
Islamabad

To: ALL MEMBERS OF THE ASSOCIATION

NOTICE OF ANNUAL ELECTION 2018-2019

Dear Sir,

Members are hereby notified that the Annual Election (for 6 seats) members of the Managing Committee of Pakistan Soap Manufacturers Association will be held on **TUESDAY, SEPTEMBER 25, 2018** between 4:00 to 7:00 P.M. at PSMA Head Office, Karachi, The Annual Election will be held in accordance with provisions of Election Rules & Procedure from rule 14 to 19 of the Trade Organizations Rules 2013. The election programme annexed herewith as approved by the members of managing committee in its meeting held on Saturday, May 12, 2018.

VOTING RIGHT

Those members who have **completed TWO years** of their valid membership of PSMA as on the date of announcement of election schedule and renewed their membership by March 31, 2018 will be entitled to cast vote.

1) CIRCULATION OF ELECTION NOTICE

As per Trade Organization Rules 14(b)2013 the circulation of Election Notice and preliminary list of voters sent on Monday, July 16, 2018.

Rule 15.(3)2013

"The proprietor, partner or director of the member firm or company, concern or a person not below the rank of **GENERAL MANAGER**, authorized by the Board of Directors of Public Limited Company or Multinational Company, shall be entitled to cast his/her vote at the time of election, only if his or her name has already been registered with the Secretary General and his name appears on the list of voters."

The signature obtained at the time of casting vote, must tally with the specimen signature card already deposited with the PSMA.

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Website: www.psma.com.pk

PROPOSERS, SECONDERS & CANDIDATES

The prescribed nomination forms filled in neatly and duly proposed, seconded & signed in the appropriate column would be filled by any person who is eligible to vote.

2) The member concerned of the Association desiring to change his/her representative, shall intimate in writing regarding the changes, to the secretary general along with necessary prove Thursday, July 19, 2018.

3) The Secretary General shall display the list of all members eligible to vote along with NTN, Sales Tax if applicable and CNIC number Friday July 20, 2018.

4) The members who have any objection to the entries / changes in the list of voters shall send their objections in writing to the secretary general Monday July 23, 2018.

5) Secretary General will intimate action on the objections send by the members Thursday July 26, 2018.

6) Any member aggrieved by the decision of the Secretary General, taken in the relevant clause, may make a representation to the Election Commission Saturday July 28, 2018.

7) The Commission will decide the representation(s) Tuesday July 31, 2018.

8) Any person, aggrieved by the decision of the Commission or where the commission fails to decide the representation within the stipulated time mentioned in the preceding clause may appeal to the Director General, and decision of the Director General in this regard shall be final Friday, August 3, 2018.

9) Director General Trade Organization at Islamabad will decide the appeal Thursday August 9, 2018.

10) The Final list of voters shall be displayed at official notice board and website of the Association and shall also be submitted to the Director General Trade Organization Saturday, August 11, 2018.

11) Any person who is eligible to contest the election for the vacant posts of the Member Executive Committee shall send his nomination papers duly proposed and seconded by a duly registered voter and signed by candidate, to the Secretary General of the prescribed form in accordance with the article of Association or rules of the Association. Wednesday August 15, 2018.

12) The Secretary General shall provide a copy of Final List of Voters to each contesting candidates Saturday, August 18, 2018.

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13) Circulation of the list of nominees, by the Secretary General, whose papers have been declared valid Saturday, August 18, 2018.

14) The objection, if any to the nomination of candidates can be filed to the Election Commission Saturday, August 18, 2018.

15) The Election Commission will decide the objection filed Monday, August 20, 2018.

16) Any candidate, aggrieved by the decision of Election Commission, taken under relevant clause, where the commission fails to decide with in the time stipulated in the clause may file an appeal to the Director General Tuesday August 21, 2018.

NOTE: Eid-ul-Azha Holidays likely from 22nd to 25th August 2018.

17) The Director General Trade Organization, Islamabad shall decide the appeal, preferred, if any, under the relevant clause Saturday September 1, 2018.

18) The Secretary General will receive the withdrawal Forms from the nominees duly Completed by the nominees who want to withdraw from the Election. Tuesday, September 4, 2018.

19) The Commission will issue final list of candidates. Wednesday, September 5, 2018.

20) Last date for withdrawal of Nomination is Saturday, September 15, 2018.

21) Issuance of Agenda Notice for Annual General Meeting Monday, September 17, 2018.

22) The issuance, receipt and withdrawal of Nomination Papers for Office Bearers Election will be carried out by the Election Commission on Tuesday September 18, 2018.

NOTE: Ashura Muharrum Holidays likely on 19th & 20th September 2018.

23) Election of the Managing Committee Members Tuesday September 25, 2018

24) Election of Office Bearers Tuesday September 25, 2018

25) Managing Committee Meeting Tuesday September 25, 2018

26) Meeting of the General Body Members Tuesday September 25, 2018

27) Annual Dinner Tuesday September 25, 2018

SYED AIJAZ AHMED
Secretary Genera

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July 14, 2018
PSMA/148/07-463/2018

Mr. IMRAN KHAN
Deputy Director
Directorate General of Trade Organizations
Ministry of Commerce
Government of Pakistan
2nd Floor, State Life Building # 7
Jinnah Avenue, Blue Area,
Islamabad
Tel: 051-9213318

Sub: **MEMBERS OF ELECTION COMMISSION FOR THE YEAR 2018-2019**

Dear Sir,

Kindly refer to the subject cited above; the names of members of Election Commission for the year 2018-2019 have been approved by the members of Executive Committee meeting held on May 12, 2018:

1.	Abdul Ghani Sorathia	M/s. Shalimar Soap Factory, Karachi	Chief, EC, PSMA
2.	Iftikhar Ahmed	M/s. Sehar Soap & Chemicals, Karachi	Member
3.	Jahangir Tariq	M/s. T. J Associates, Lahore	Member

Thanks and best regards

For Pakistan Soap Manufacturers Association

SYED AIJAZ AHMED
Secretary General

Encl: As Above

Copy to: The Secretary General FPCCI

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